University of Hartford
Staff Association Meeting Minutes
Wednesday, February 8 – GSU 335 – 1:00 p.m.

Present: Jessica Abbott, Randi Ashton-Pritting, Ann Brown, Donna Clarke, Lisa Costa, Barbara Dessureau, Katie Cox, Laura Eldredge, Carla Fuller, Lynn Galvin, Valerie Gilleran, Laura Heemskerk, Ben Ide, Amy Kopec, Ellen Levasseur, Pam Masi, Cindy Oppenheimer, Sean Parke, Allison Poulin, Catherine Rose, Kate Sheely, Gina Signorello (recorder), Lorelle Wilson

I. Lisa Belanger-Buoniconti, Executive Director of HRD, and Jaime Harlow, Director of HRD
   • Staff Compensation Plan
     i. Received confirmation today that phase 2 will move forward
     ii. Monday, March 6th is the estimated effective date
     iii. Phase 2 will affect about 100 employees
     iv. The minimum adjustment is $500 and the maximum is $3500
     v. All affected staff will get a letter sent to their home address
     vi. Phase 2 will not affect anyone hired less than a year ago
     vii. The performance aspect of phase 2 says that affected employees must be fully qualified and have satisfactory performance. Using reviews from the Dialogue for Direction last year
     viii. Job description debates will hopefully be settled soon so affected staff can be included in phase 2
     ix. HRD is aiming to get staff within 80-82% of the midpoint
   • We will try to reestablish the quarterly meetings with the Eboard and the senior administration

The discussion with HRD took the entire hour. Committee reports are as follows

II. University Committee Reports
   • BAT
     i. Retention Taskforce now co-chaired by Lee Peters and Marty Roth
     ii. There was a discussion on what other institutions are doing that are in a similar or worse situation than UHART
        1. Online o Saturday/Sunday courses
        2. Right sizing programs
        3. Building budgets from the bottom up
        4. Minimum number of students
        5. Examining course releases and faculty stipends
        6. Administrative and student support structures
     iii. The bargaining process will be starting soon with the newly unionized part-time faculty

III. Staff Association Reports
   • Web Advisory Committee
CETA has launched their new site
A new design for Alumni and University Libraries is coming in the fall
Hillyer web site is being redesigned and will start soon
Launching of Success Stories on the college pages has begun
Office of Communication is waiting for the ADA audit so we can start fixing PDFs

Faculty Senate
Nick Pinkerton from the Counseling Center gave a presentation on students in distress and suicide prevention.
Caryn Christensen and Katharine Owens presented on the changes to AUC or what is now being called Interdisciplinary Studies
Kate Pendergast presented on fundraising projects