2017 Growing Partnerships Request for Proposals ("RFP")

Goal Two of the University of Hartford Strategic Plan calls for us to grow the scope of external partnerships that "maximize the career, entrepreneurial and intellectual readiness of our students." Our efforts in this area include broadening and deepening the activities of existing external partnerships and developing new external partnerships.

The purpose of this RFP is to support faculty and staff in the design and implementation of mutually beneficial partnership activities. These are one time awards to underwrite start-up or initial expansion costs. For existing partnerships, funds should be used to create activities that include students from departments or colleges not currently involved with the partner(s) and/or to significantly increase the number of students impacted by an existing initiative. A newly proposed activity and partnership should fit into one of our sectors of focus: the arts, health care, education, or business and industry. Priority will be given to projects that impact the greatest number of students and programs. We expect awards to range between $5,000 and $20,000 per project. The funds will be made available after July 1, 2017 and can be expended during the fiscal year, which ends on June 30.

Completed proposals must be submitted via email to Laura Heemskerk at cetamain@hartford.edu by March 10, 2017. If you have any questions, please contact Laura at the above email or at X4844. Proposals will be reviewed by members of the Goal Two Implementation Team.

**Title of Proposed Project:**

**University Team Members (add lines if necessary):**

**Please characterize the proposed activity (check one):**

- An activity with a new university partner
- An activity that involves new departments or colleges in an existing partnership
- An initiative that significantly expands the scope and reach of a current partnership

**Into which sector does the proposed activity fit (check one)?**

- The Arts
- Health Care
- Education
- Business and Industry

**Partner Organization:**

**Brief Description of Organization:**
Contact Information:

- Name: ________________________________
- Position: ________________________________
- Address: ________________________________
- Email: ___________________________ Phone: ___________________________

Description:

Please attach a description (no more than 2 page) of your proposed activity or activities, explaining how it will address the career, entrepreneurial, or intellectual readiness of students. Your proposal must address the following questions:

- What activity (or activities) do you plan to implement?
- Which college/s and department/s will benefit?
- What are the anticipated concrete, measurable benefits for students?
- What are the anticipated concrete benefits for the partner organization?
- How will you assess the effectiveness and impact on both parties?
- How will you and the partner sustain this project beyond the funding period?

Please also attach a timetable and a communication plan for promoting your project/event. Also attach a brief budget and budget narrative, including items such as personnel, course release, stipends, prizes and awards, internships, travel, equipment, and administrative support. Remember that these are to be one-time expenses.

Letter of Support:

Finally, please attach a letter from the partner organization indicating support for the specific activity proposed.

Signatures:

____________________________________  Date
Faculty/staff

____________________________________  Date
Academic Dean

____________________________________  Date
Partner Representative